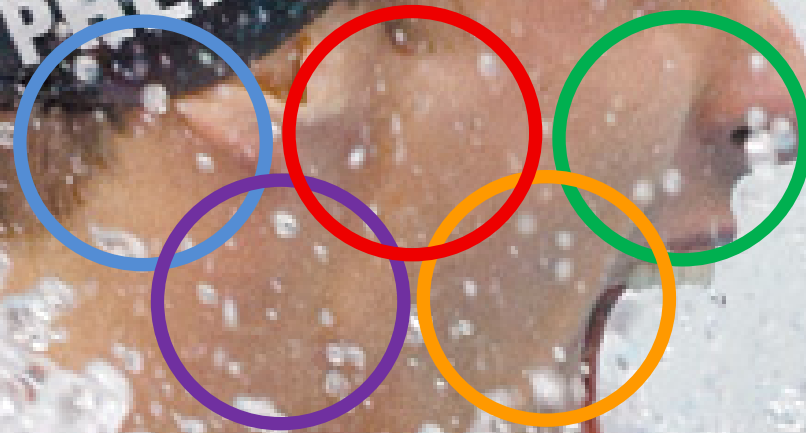




FALLS CHURCH CITY  
PUBLIC SCHOOLS

# 2012 Summer Day Camps

June 18 - August 24



## “Quest For Gold!”

Join us for our unique Olympic events  
throughout the summer!

Science, nature, cooking, sports (of course!),  
reading, music, dance...

**Weekly  
Swimming at  
Upton Hill  
Pool**

**Weekly  
Field Trips**

**Family  
Fun  
Nights**

Rising grades 1 - 7 at Mt. Daniel Elementary School (Summer 2012 only!)

(weekly fees include swimming and field trips)

Photo by Greg Wood/AFP

# REGISTRATION PROCEDURES

## For Current 2011-2012 School Year Extended Day Care Families or Summer 2011 Families

Go to [www.fccps.org/daycare](http://www.fccps.org/daycare) and complete:

1. Online registration form for “currently enrolled families”. This is the same special registration form used for Professional Days and Winter/Spring Break.
2. A Reduced Fee Eligibility Form, if applicable (income below \$80,000).

## For New Families (not enrolled for the 2011-12 school year nor enrolled in Summer 2011)

Go to [www.fccps.org/daycare](http://www.fccps.org/daycare) and complete:

1. Online registration form for “new and returning families”. This is a multi-page form that requires parent, child and enrollment information.
2. A Reduced Fee Eligibility Form, if applicable (income below \$80,000). (Falls Church City residents only)
3. If your child *does not* attend Falls Church City Public Schools, you must submit a copy of immunization records and present an original birth certificate.

### Please Note:

- Space is limited to 85 students per week. Once capacity is reached qualifying registrations will be date/time stamped and placed on a wait list. Families on the wait list will be notified of an opening within 24 hours of the cancellation date for a particular week. Families will then choose to accept the space before it is offered to the next family on the wait list.
- If you are unsure of your summer schedule, register as accurately as possible.
- To cancel sessions for which you are registered, you must give at least 14 days notice or full payment will be due. Call or email the Extended Day Care Office to cancel. **DO NOT RE-REGISTER ONLINE.**
- To register for additional weeks, call or email the Extended Day Care Office. **DO NOT RE-REGISTER ONLINE.**
- Accounts for School Year Extended Day Care Families must be up to date to be eligible to register for Summer Day Camp.
- Bills for each week of camp will be emailed one week prior to the payment due date. Payment is due the Friday before each week of attendance.

# GENERAL INFORMATION

**The Falls Church City Public Schools Summer Day Camps provide a safe, fun and enriching environment for any child entering grades 1 through 7.**

- The Summer Day Camp is available at Mt. Daniel Elementary School (2328 N. Oak St.) for children entering grades **1 through 7, Summer 2012 only!**
- The program is open from 7:00 a.m. - 6:30 p.m. each day from June 18<sup>th</sup> through August 24<sup>th</sup> except July 4<sup>th</sup>.
- Registration is weekly, so you only need to pay for the weeks you need!
- Billing statements will be emailed to your designated email address at least one week prior to payment due dates.
- Payments are due each Friday before each week your child attends. Payments can be made electronically or by cash or check. Please make checks payable to Extended Day Care Fund.
- Registration for a particular week ends the Wednesday before it begins.
- **Each child must bring a lunch and drink each day.** Food from home must be labeled and dated. A morning and afternoon snack is provided.
- Please carefully read the Enrollment Agreement (link on registration form) and “Compliance with Regulations, Swim and Field Trip Permission”. Compliance is required in order to enroll in the program.
- The Extended Day Care Program is accredited by the VA Board of Education and is required to comply with all State Licensing Regulations.

# ACCOUNTABILITY & SUPERVISION

The safety and accountability of the children is the program's top priority. Thus, we require the parent/guardian or designee to sign-in the children each morning & sign-out the children each afternoon.

There can be **NO EXCEPTIONS** to this policy.

- Staff to child ratio is approximately 1:12.
- The children participate in a variety of team and/or individual-choice activities.
- Qualified staff supervises all activities. The staff monitors the attendance of each activity and the movement of the children from one activity to another.
- Roll calls & head counts take place throughout the day.
- Smaller, staff-led groups are formed for field trip supervision.
- Failure to comply with the "Sign-in/out" regulations could result in suspension of your child's enrollment in the program.

## SUMMER ACTIVITIES

### **Field trips:**

Each Friday (or as posted) the children will have the opportunity to go on a field trip. If your child is unable to participate in a particular field trip, please notify the staff at least two days prior to the trip. A schedule of trips will be posted before summer begins.

### **Swimming:**

Twice each week, Tuesdays and Thursdays, the children will have an opportunity to go swimming at Upton Hill Regional Park in Arlington. Each child's swimming ability will be assessed and he/she will be restricted to an appropriate swimming area. You also have an opportunity to assess your child's swimming ability on the Registration form. Please be sure to send a towel and sunscreen with your child on swim days. All children attend swimming sessions even if they choose not to swim.

The staff will apply sunscreen and/or insect repellent to a child if:

- the parents provide an original container of the substance labeled with their child's name
- the parents provide written authorization noting any known adverse reactions

### **Daily Activities:**

Each day children will have the option to participate in a range of activities – performing arts, nature & science, sports/active games, and visual arts. Activities begin at 9 am each day.

### **Family Fun Nights:**

Mid-Summer Movie Night: Friday, July 20<sup>th</sup>, End of Summer Family Dinner: Friday, August 24<sup>th</sup>. Time – TBA, ME Henderson MS.

# 2012 FEES & PAYMENTS

Included in weekly fees: costs for swimming, field trips, special events, projects, morning and afternoon snacks!

- Payments can be made online (no additional fee if paid by bank account). A link can be found on your bill, you can sign up for EZ-EFT (automatic payments-strongly recommended), or pay by cash/check
- All checks should be made payable to: Extended Day Care Fund
- Please note on the check: your child's name & the session you are paying for
- Payments are due each Friday prior to the next week your child attends.

## **FALLS CHURCH CITY RESIDENTS:**

### **Registration Fees:**

- Full Fee Families: \$30 per child
- Reduced Fee Families\*: \$25 per child  
(\*household income below \$80,000; Reduced Fee Eligibility Form must be submitted)

### **WEEKLY SESSION FEES FOR FALLS CHURCH CITY RESIDENTS**

Adjusted Household Income	1 child
\$80,000 & above	\$ 215
\$70,000 - \$79,999	\$ 194
\$60,000 - \$69,999	\$ 172
\$50,000 - \$59,999	\$ 151
\$40,000 - \$49,999	\$ 129
\$35,000 - \$39,999	\$ 110
\$30,000 - \$34,999	\$ 90
\$25,000 - \$29,999	\$ 58
\$23,000 - \$24,999	\$ 37
\$22,999 & below	\$ 15

## **NON-CITY RESIDENTS:** (Must provide Immunization Records and Original Birth Certificate)

- Registration Fee: \$30 per child
- **Weekly Session Fee: \$215.00\* (25% discount for 2<sup>nd</sup> child)**

**Because the program is self-sufficient & relies entirely on fees collected from participants, it is imperative that fees be paid on time. Failure to make payments promptly will jeopardize your child's enrollment in the program.**

**14 days prior notice is required to cancel a session. Otherwise, full payment is due.**

**Fourteen days notice is required to cancel a weekly session!**

<u>Week</u>	<u>Cancellation Deadline</u>
1	June 4
2	June 11
3	June 18
4	June 25
5	July 2
6	July 9
7	July 16
8	July 23
9	July 30
10	August 6

- Payments are due the Friday prior to the week in attendance.
- Registration for a particular week ends the Wednesday prior to its beginning.

## Contact Information

### Mt. Daniel Summer Day Camp

Kim Tanner, Supervisor ([tannerk@fccps.org](mailto:tannerk@fccps.org))  
Annette Folks, Supervisor ([folksa@fccps.org](mailto:folksa@fccps.org))  
Josh Kingsley, Supervisor ([kingsleyj@fccps.org](mailto:kingsleyj@fccps.org))  
Naana Enniful, Supervisor ([ennifuln@fccps.org](mailto:ennifuln@fccps.org))  
Robin Williams, Supervisor ([williamsr@fccps.org](mailto:williamsr@fccps.org))

Mt. Daniel Elementary School  
2328 N. Oak St.  
Falls Church, VA 22043  
703-248-5652



### Extended Day Care Office

Katie Clinton, Program Coordinator  
([clintonk@fccps.org](mailto:clintonk@fccps.org))  
703-248-5683  
Stefanie McMaugh, Asst. to the Program Coordinator  
([mcmaughs@fccps.org](mailto:mcmaughs@fccps.org))  
703-248-5682

c/o Thomas Jefferson Elementary School  
601 S. Oak Street  
Falls Church, VA 22046